

# Registration Form

## QFD Green Belt® Certificate Course

### June 23–24, 2008 Princeton NJ, USA

Please type or write clearly.

Your Full Name		
	⚠ This name will be used to print your certificate. Please be clear and accurate.	
Job Title		
Company		
Street Address		
City		
State/Province		
Postal Code		
Country		
Industry		
Work Email		
Telephone		
Alternative Email or Telephone		
Dietary or barrier free requirements if any		

**Your Registration Fee: US\$1,655** per person.  
 The fee includes your course materials, templates, and lunch and coffee breaks.

**Select Payment Method:**

**Credit Card**

Visa,  
 MasterCard  
 or Amex

Card Number	
Expiration Date	
Name on the card	
Billing Address of this Card (Include street address, city, postal code)	
Cardholder's Email Address	
Cardholder's Signature	
<input type="checkbox"/> I agree to the credit card charge by the QFD Institute of the amount typed above.	

**Check \***

**Wire Transfer \***

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**Send your completed form to: FAX +1 206–203–0733 E-MAIL: [registration@qfdi.org](mailto:registration@qfdi.org)**

An email acknowledgement will be sent to you within 24 hours. This email will contain your receipt confirmation or invoice in PDF attachment. (Should you experience difficulty with the fax system, please e-mail to us. We will contact you as soon as possible.)

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### TERMS & CONDITIONS

\* **Payment by Check:** Checks must be in US\$ drawn on a US bank, and should be issued within 2 weeks of your invoice date or arrive by June 18, whichever comes first.

\* **Payment by Wire Transfer:** Wire transfer instructions will be e-mailed to you upon receipt of your completed registration form. The fund transfer process must be initiated within 2 weeks of your invoice date or before June 9, whichever comes first. Bank fees associated with wire transfer services are responsibility of the attendee; please instruct your purchasing department and bank to add applicable bank fees to your registration fees. (Post box addresses and free domain email addresses are not accepted for wire transfer registrations.)

**Late Registration Surcharge & Registration Cut-off:** Registrations received after 5:00 pm June 18, 2008 may be subject to a 20% late registration surcharge due to the extra costs in material preparation. Registrations may close subject to seat availability or at 12:00 PM noon on June 20, 2008, whichever comes first. All deadlines are by U.S. Eastern Time. (No walk-ins will be accepted.)

**Cancellations after Registration and Substitutions:** Full refund or credit will be given when cancellation is notified by a pre-paid attendee by 5 pm May 16, 2008 (US Eastern Time). No refund will be made after that. However, substitutions are permitted without penalty.

**Cancellation by QFD Institute:** QFD Institute will make every effort to keep the published course schedule. Should the QFD Institute cancel a course, we will contact registered attendees immediately and refund the full course fees or credit the amount toward a future event. The QFD Institute's liability is specifically limited to refunding the applicable course fees and excludes any incidental or consequential damages.

**Start & End Time:** This course will be held from 8:00 AM to 4:00 PM on both June 23 and 24. Please plan on full days on both days. Early departure could jeopardize receiving a certificate.

QFD Institute reserves the right to refuse sales of any product or service to anyone or any organization. The QFD Institute products and services are available only when and where legally permitted. Registration with untrue, inaccurate, or incomplete information may not be processed. Registrations with a foreign PO box address and a free domain email address will not be accepted (such as hotmail, yahoo, gmail, and other similar free email addresses).

#### QUESTIONS?

**Tel: +1 734-995-0847**

(Mon-Fri 9 am - 5 pm EST)

**E-mail: [registration@qfdi.org](mailto:registration@qfdi.org)**